



A Publication of The Shrine Treasurers Association

STA Ledger

January 2023

STA Updates and Information

Special Dates to Remember

March 7-8
STA Meeting
San Antonio, TX



Inside this issue:

Steve Harken—	2
Dennis Saikaley—	3
Bill Kutschbach—	4
Francois Nasraoui —	5
Brad Koehn — Imperial Treasurer	6
Bill Wheeler— STA	7
Draft Agenda— Mid Winter	8
Forms	9
Pictures	10

I hope everyone is doing well. I would like to welcome all the new treasurers and say hello to all the returning treasurers. I'm not sure about you but I have had a very busy last few months. I have had COVID twice, fell at Grand Lodge and now looks like I am going to have to have a total knee replacement. But, on an up note I did retire November 18, 2022, and I am looking forward to that. Alright, enough about me.

I cannot believe it has been almost a year since we met in Myrtle Beach, SC. I hope everyone can attend our upcoming seminar in San Antonio, TX in March. This will be a unique seminar/meeting, it will be a joint adventure with the Recorders and the Treasurers joining together for part of the meeting. As far as I know it is the first of its kind.

There will be something for everyone. Recorders/Treasurers will be brought up to date on all changes to our position, several of the Imperial Officers will be in attendance, a couple of dinners and banquets, the ladies will have a tour of the city and lunch together, and (oh ya) don't forget about the famous hospitality room.

I hope to see and talk to each of you there. It will be a great opportunity for fun with emphasis on education. Fun with a purpose. May God bless you all and keep you safe.

Yours in Faith,

Gary L. Morgan

President, STA

Steve HARKEN — 1st Vice President



1. To promote and maintain a spirit of good fellowship and understanding among the Treasurers of all Temples.
2. To compile and circulate among its members such information as may be helpful in creating greater efficiency in

To help in reaching these goals, in addition to the STA Ledger and our website, we hold two meetings yearly,

The Spring meeting, usually held in March, and the Annual meeting held at the place designated for the meeting of the Imperial International session.

I can't stress enough the importance of you attending at least one of these meetings. If I were to pick the one I would encourage you to attend; it would be the Spring meeting as it lasts two days giving you a better opportunity to network with your fellow Treasurers.



As we start a new year, I want to wish you all a belated HAPPY NEW YEAR. For those of you who are already members-Welcome Back. For the new members-I would like to congratulate you on your being elected to the office of Treasurer.

Normally my articles would be addressed to everyone, but this one is primarily for those who are serving their first term as Treasurer. It's a brief recap of what the Shrine Treasurers Association (STA) is about.

The officers of this Association are a President, 4 Vice Presidents and a Secretary-Treasurer. We elect annually at our Spring meeting. Any member, in good standing, of the Association can run for office. To be in good standing, their Shrine needs to pay their annual dues. Our first president was Paul Gianaris from Sphinx Shriners whose term was 1986-1987. Two of our objectives are:

Steve Harken, STA 1st Vice President

Dennis SAIKALEY — 2nd Vice President



My Fellow Treasurers,

Here we are into a new year. As I write this, many of you have had your Installations and more will be happening soon. Chances are that when you read this, all of the Temple Installations will have been completed. I also write this the day after we had about eight to ten inches of snow. Ah, living in the Great White North.

To the new Treasurers, WELCOME!

To those of you returning, WELCOME BACK!

With the New Year comes several responsibilities. Here are a few.

- Prepare and complete your **Temple Annual Budget and Comparison Report** (1-6e). This must be submitted to Headquarters by March 1st. This form is available on the Imperial website.

Prepare and complete your **Patient Transportation Annual Report**. This too, is available on the Imperial Website. Please observe the deadline here as well.

Schedule and hold your **Temple Financial Meeting**. Remember that your Temple must have a meeting prior to the end of February. We use this to present the preliminary Financial Results from the past year and ratify the Annual Budget for this year. We had already presented a preliminary budget at the Chief Rabban's Meeting in November.

Distribute and collect the **Club and**

Unit Annual Report. This is due to the Temple Office before the last day of February. I always ask the Club or Unit to provide me with a copy of their Year End Bank Statement(s) and list of signing officers. Remember as Temple Treasurer, you should be a signing officer on every club and unit bank account. Your signature may never be needed, but it should be there.

Prepare and submit your Government Filings: Remember, we are **Shriners International**. Tax filing deadlines vary from country to country. Please ensure that your filing is on time. We would not want to tarnish the good name of Shriners.

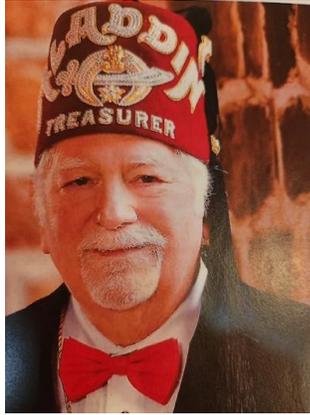
Register for the Annual Treasurer's Seminar. YES, sign up soon. Details are contained in this newsletter, but we are having an overlapping seminar with the Recorders in San Antonio Texas the week of March 5-9. The joint day will have our group and the Recorder's group leaving with the same message. Having this joint meeting will save funds. Oftentimes, presenters have had to travel to two seminars. This will help maximize our resources. Let's have the biggest turnout in years!

That is all that I have for now. It Is My Duty To Serve and I look forward to seeing you in San Antonio.

Yours In The Faith,

Dennis M. Saikaley P.P.
Treasurer, Tunis Shriners
Second Vice President,
Shrine Treasurer's Association

Bill KUTSCHBACH — 3rd Vice President



While reflecting on the position of Temple Treasurer, a number of thoughts are provoked.



1. We (Treasurers) are the Temple's Elected Fiduciaries and "Asset protectors". While individuals themselves can be sometimes aloof with their own spending, the Temple's treasury should not be compromised by hasty or subjective decisions.
2. We have been entrusted by the Nobility to keep safe the assets of the organization and provide accurate, timely reporting.
3. Inherent with our title and job is TRUST and TRANSPARENCY. Beyond the Accounting procedures, Financial report preparation, Taxes, and Budgeting we are accountable for, there are a number of other items that are necessary for consideration in our jobs:
 - A. Divan and Nobility basic financial training and awareness. Many of our members come from diverse professions that do not require financial statement, and balance sheet understanding. Occasional basic training sessions for members is helpful.
 - B. Do you properly calculate life membership funds? The proper method is based on actuarial tables and should be updated on a yearly basis. Typically, as

- a Not-For-Profit, your auditor will request a worksheet for their annual audit or review.
- C. How do you account for "Board designated funds"? Separate accounts or funds, or co-mingled with operational funds?
 - D. If you have a number of fixed assets, do you have "funded depreciation" or a "replacement reserve account"?
 - E. For Club and Unit Directors, what training do you provide their Treasurers? Do their accounts include you as a signer on their signature cards? Are you aware of ALL of their accounts and assets? What is their internal audit procedure?
 - F. For Club and Unit Directors, what training do you provide their Treasurers? Do their accounts include you as a signer on their signature cards? Are you aware of ALL of their accounts and assets? What is their internal audit procedure?
 - G. INTERNAL CONTROLS, INTERNAL CONTROLS, INTERNAL CONTROLS! Who has access?
 - H. What software do you use? Do you have access to all necessary reports? Does your software include a fixed asset module?
 - I. Do you or your DIVAN need a fresher- upper on any financial procedures, or issues?

Hopefully we at the Shrine Treasurers Association can provide you with guidance and direction on a number of these items through our training and STA meetings and seminars annually.

LOOKING FORWARD TO SEEING YOU IN MARCH!

YOURS IN FAITH!

J. William Kutschbach (Bill)
Aladdin Shriners
Third Vice President

Francois NASRAOUI - 4th Vice President



Dear Fellow Treasurers,

I would like to start by wishing you all a very Happy New Year! May 2023 be filled with lots of Health, Happiness and Success...

At the 2022 Imperial Sessions, it was announced that we have hit a decisive milestone: The year where Shriners International has reversed the negative trend in membership and has finally experienced positive growth. I hope that this has served as an incentive for all the temples to invest extra effort in recruitment and retention and that this positive trend will continue for many years to come!

On behalf of your STA Executive Team, I would like to extend special thanks to all the Treasurers who took the time to respond to the survey that was conducted last summer. Please find below the main highlights of the survey results:

- 60% of Temple treasurers have been serving for less than 5 years (17% have

- been serving for less than 1 year & 43% for 2-5 years) vs 40% more than 5 years
- 83% of Treasurers consider themselves as having a good financial/Accounting background

- All the Treasurers use an accounting software: 77% use QuickBooks (53% QuickBooks desktop and 24% QuickBooks online) while the remaining use Simply Accounting/Sage

- 81% of Treasurers are above 50 years old and 19% are between 35-50 years old. Almost half the treasurers (45%) are more than 65 years old

Based on these results, the majority of the Treasurers have been serving less than 5 years, have a good financial/accounting background, use QuickBooks and are more than 50 years old.

Thanks to your feedback, our Association is in a better position now to tailor its educational program to serve your specific needs.

I am looking forward to seeing you all in March at our Mid-Year seminar in San Antonio, Texas.

Stay safe and if you have any questions, please do not hesitate to ask.

François E. Nasraoui, MBA, C. Adm.

Brad KOEHN — Imperial Treasurer



Brad T. Koehn, Imperial Treasurer
Greetings!!

First off, let me congratulate all of you on your election to the position of Treasurer of your Shrine.

Whether you are returning for another year, or decided to throw your hat in the ring this year, I appreciate your desire to be involved. As treasurer, you are a leader of your temple and, as such, have a very important role in its success. Support your Potentate and encourage the divan members to work together for the benefit of your nobility and community.

As we begin the new-year let us make sure that our financial houses are in order. There is much to be done. The books are in the closure process with all major accounts being reconciled. Bank accounts must be balanced, prepaids and accruals must be adjusted and the information must be reviewed with a common sense approach. Many reports need to be completed and filed with headquarters including the Budget statement for the ensuing year and the Hospital Patient Transportation Fund Summary.

Coming out of Covid presents us with many challenges. For most of us, membership is down, thus dues revenue is down. Please encourage your nobility

to put membership towards the top of the priority list.

More members means increased revenue, volunteers and manpower.

I invite ALL treasurers to attend the upcoming Treasurers Association seminar the first week of March in

San Antonio, TX. Make plans to attend now and make sure this cost was included in the temple's 2023

budget! The camaraderie and sharing is priceless. There is much to be gained by attending. You will

have a chance to hear from members of our home office staff on areas such as budgeting, financial

reporting, insurance, legal and more. This is a great venue to ask questions. I understand those that are

in the tax business have obligations that come first, you will be missed. A surprise this year is that the

Recorders will be meeting just before us and we will have a joint meeting on Tuesday.

I encourage all treasurers, and for that matter any divan member, to contact Matt Noell, Director of

Temple Accounting, or me with any questions or concerns they might have. Remember, we are here as a resource for you.

Thank you again for all that you have done and continue to do for our great Fraternity and Philanthropy.

My Lady Cheryl and I look forward to seeing you all soon!

Yours in the Faith,

Brad T. Koehn, Imperial Treasurer

BE A PART OF HISTORY!

Yes, Shrine history will be made in San Antonio, Texas, this March. For the first time ever, the Shrine Treasurers Association and the Shrine Recorders Association will have their seminar, together! The Mid-

Winter Seminar will be Monday March 6, 2023, through Wednesday March 8, 2023, in San Antonio, Texas. Seminar hotel is Airport Double Tree by Hilton. Reservations "Hilton Central Reservations" 888-728-3031. Block is "Shrine Association" Code "CDTSTR". Room rate is \$115.00 plus tax.

At the Seminar, the Recorders will have a business/education meeting Monday March 6th . Treasurers and Recorders will have a Joint day of presentations Tuesday March 7th . Treasurers will have a

business/education meeting Wednesday March 8th . At our Joint meeting , we will have presentations from Shriners International Headquarters Imperial Treasurer Brad Koehn, Imperial Recorder Jim

Cain and Hospital Chairman Imperial Sir Jerry Gantt. Including, headquarters staff Matt Noell, Deb Domini, John Piland, Mel Bower, and Bryan Harrison.

Treasurers Seminar is Tuesday March 7, 2023, and Wednesday March 8, 2023. Wednesday March 8th agenda: "Temple Financial Manual", Election of Officers", "QuickBooks/Sage", "Treasurers Web Site",

Treasurers Shriners International Bylaws duties, Questions and Answers and Networking all day. Treasurers Seminar concludes Wednesday night with our Banquet and Installation of Officers.

Should you or a Treasurer you know wish to become more involved in the Association in the position of 4th Vice President, please email your resume to the address below.

You must pre-register. Registration forms were emailed to Treasurers.

It can also be printed from our website, "ShrineTreasurers.org".

Please, complete and return by mail, with check to: Shrine Treasurers Association, P O Box 1, Flat Rock, AL 35966. Call 256-657-8255 or email sta.email2022@gmail.com with any questions.

Hope to see you all in San Antonio.



Bill Wheeler
Secretary Treasurer

DRAFT 2023 AGENDA—STA MID=WINTER SEMINAR

March 6 – 8 Airport Double Tree by Hilton – San Antonio, TX

Monday March 6, 2023

3 PM – 5 PM Registration Check In (TBD)

Tuesday, March 7 Joint Treasurers & Recorders

7:00 AM – 8:30 AM Breakfast Buffett – Nobles only – “Hill Country”

7:30 AM – 8:00 AM Registration Check In

8:30 AM – 9:00 AM Call to Order, Invocation/Flay Salute/ Both Association President and Officer

Introduction/ Association Presidents comments

9:00 AM – 9:45AM Imperial Treasurer Brad Koehn and Imperial Recorder Jim Cane Comments

9:45 AM – 10:45AM Temple Accounting – Director Matt Noell and Deb Domini

10:45 AM-11:00AM Break

11:00AM-12:00PM Temple Accounting - Director Matt Noell and Deb Domini

12:00PM-1:00PM Lunch

1:00PM – 2:00PM Web Fez Presentation

2:00PM – 3:00 PM CEO/COO John Piland Presentation

3:00PM-3:15PM Break

3:15PM-4:15PM Hospital Chairman Imperial Sir Jerry Gantt

4:15PM – 5:00PM Membership/Marketing Mel Bower and Bryan Harrison

6:00PM Doors open for Dinner

6:30PM Joint Dinner and Hospitality

Wednesday, March 8 TREASURERS

8:30 AM – 9:00 AM Call to Order, Officer Introduction, Introduction of New Treasurers, Treasurer Association President Remarks, Imperial Treasurer Brad Koehn Remakes

9:00 AM – 10:00 AM Temple Financial Manual

10:00 AM – 10:15 AM Break

10:15 AM – 11:00 AM Treasurers SI Bylaws Duties

11:00 AM – Noon Election of Officers

Noon – 1:00 PM Lunch Buffett “Classic Deli Board” (Room TBA)

1:00 PM – 3:00 PM QuickBooks/Sage

3:00 PM – 3:15 PM Break

3:15 PM – 4:00 PM Shrine Treasurers Association Web Site – Noble Ryan Harris – Bahia Shriners

6:00 PM Installation Banquet – “Plated Dinner – “Flat Iron Steak or Salmon”

**** Ladies Activities Tuesday, March 7 will be a San Antonio bus tour with lunch.**

SHRINE TREASURERS ASSOCIATION MID WINTER REGISTRATION

Airport Doubletree by Hilton, San Antonio, Texas

611 NW Loop 410, San Antonio, TX 78216

March 5 – 8, 2023 Check-in Monday March 6, 3 – 5 PM

NAME _____ LADY _____

SHRINE TEMPLE _____ PHONE _____

Date I will arrive _____, Date I will depart _____

Treasurers Registration Fee \$322.00

Includes: Registration, Tuesday March 7, Breakfast Buffett,

Lunch Buffett and Plated Dinner with Ladies.

Wednesday March 8, “All Day Package”,

Continental Breakfast and Sandwich Board Lunch.

Installation Banquet “Plated Dinner”

Circle “Flat Iron Steak or Salmon”.

Ladies Registration Fee..... \$262.00

Includes: Registration, Ladies Tuesday March 7, San Antonio

Bus Tour and Lunch. Plated Dinner. Wednesday Installation

Banquet “Plated Dinner, Circle “Flat Iron Steak or Salmon”

Join Recorders if you wish:

March 5, Sunday Dinner with Ladies #____@ \$55 each..... _____

March 6, Monday:

Breakfast – Nobles only 1@ \$30..... _____

Lunch – Nobles only 1@ \$35..... _____

Dinner with Ladies #____ @ \$52..... _____

Total...Checks MUST be in US Currency Drawn on US Bank _____

Return to: Shrine Treasurers Association, P O Box 1, Flat Rock, AL 35966

Seminar Registration deadline Wednesday February 15, 2023.

Please make your own Hotel Reservations – Cut-Off date February 15, 2023

Hilton Central Reservations 1-888-728-3031, block is SHRINE ASSOCIATION,

CODE: CDTSTR

(If you ask for March 3 or 4, they will say its unavailable unless the person realizes the block actually starts the 5 th .)

*** PRE REGISTRATION REQUIRED ***

